

## Section Two

# AFFORDABLE HOUSING LOTTERY APPLICATION



## Maplewood Estates

Rockland, MA

### AFFORDABLE HOUSING LOTTERY APPLICATION

Name	Home Phone (     )
Address	Cell Phone (     )
Address	Work Phone (     )
Social Security #	Email Address

Number of Household Members (circle one): 1 2 3 4 5 6 7 8

Complete the following section for each Household Member

	Applicant	Member #2	Member #3	Member #4
Name				
Age				
D.O.B.				
Soc. Sec. #				
Employer				
School Name				
Relationship				
	Member #5	Member #6	Member #7	Member #8
Name				
Age				
D.O.B.				
Soc. Sec. #				
Employer				
School Name				
Relationship				

The developer, staff and consultants are committed to the intent and spirit of both state and federal fair housing laws in the selection of lottery applicants. They will not knowingly discriminate against any protected class in the selection of applicants

Are you claiming an exception to the "First Time Homebuyer" rule? If so please indicate which exception:

- \_\_\_\_\_ Displaced Homemaker  
\_\_\_\_\_ Single Parent  
\_\_\_\_\_ Elderly household member (55+)  
\_\_\_\_\_ Own a property  
\_\_\_\_\_ Own a residence not permanently affixed  
\_\_\_\_\_ Own a residence not in compliance with State or local codes

*(This area contains horizontal lines for writing.)*

Property #1

Property #2

	Applicant	Co-Applicant	Dependent	Dependent
Black or African American				
Hispanic or Latino				
Asian				
Pacific Islander				
Native Hawaiian				
Native American				
Alaska Native				
Other (non white)				

<input type="checkbox"/> Newspaper	<input type="checkbox"/> Real Estate Book
<input type="checkbox"/> Relative	<input type="checkbox"/> Co-worker
<input type="checkbox"/> Friend	<input type="checkbox"/> First Time Homebuyers Class
<input type="checkbox"/> Church	<input type="checkbox"/> Civic/Social Organization
<input type="checkbox"/> Veteran's Agent	<input type="checkbox"/> Paycheck Insert
<input type="checkbox"/> Lending Institution	<input type="checkbox"/> Flyer
<input type="checkbox"/> Email	<input type="checkbox"/> Website (Please specify which website)

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## MARKETING INFORMATION:

(Write your answer in the space provided and please be as specific as possible)

How did you find out about this affordable housing opportunity?

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Have you or will you apply to other housing lotteries? (Circle one)

YES

NO

Please list the names of the developments and their location for which you are applying for.

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## INCOME AND ASSET INFORMATION:

Please complete the following section listing income for ALL household members including children. Include the most recent statements for each account and all other supporting documentation.

Type of Acct. or Income	Name:			Type of Acct. or Income	Name:		
	Acct. Number	Balance	Amt. Pd. Monthly		Acct. Number	Balance	Amt. Pd. Monthly
Checking				Checking			
Savings				Savings			
Unemployment				Unemployment			
Worker's Comp.				Worker's Comp.			
Social Security				Social Security			
SS Disability				SS Disability			
Alimony				Alimony			
Child Support				Child Support			
Type of Acct. or Income	Name:			Type of Acct. or Income	Name:		
	Acct. Number	Balance	Amt. Pd. Monthly		Acct. Number	Balance	Amt. Pd. Monthly
Checking				Checking			
Savings				Savings			
Unemployment				Unemployment			
Worker's Comp.				Worker's Comp.			
Social Security				Social Security			
SS Disability				SS Disability			
Alimony				Alimony			
Child Support				Child Support			

If you need additional space, please use a separate piece of paper.

## EMPLOYMENT INFORMATION:

Name: _____	Name: _____
Occupation: _____	Occupation: _____
Employer Name: _____	Employer Name: _____
Employer Address: _____	Employer Address: _____
Employer Phone: _____	Employer Phone: _____
Employer Email: _____	Employer Email: _____
Supervisor's Name: _____	Supervisor's Name: _____
Date of Hire: _____	Date of Hire: _____
Hourly Wage: _____	Hourly Wage: _____
Average Weekly Tips: _____	Average Weekly Tips: _____
Hours per Week: _____	Hours per Week: _____
Weekly Gross Amount: _____	Weekly Gross Amount: _____
Annual Salary: _____	Annual Salary: _____

If Applicant or Co-Applicant has more than one (1) job or other adult household members over the age of 18 that are employed, please attach a separate sheet of employment information.

## ASSET INFORMATION:

Include but not limited to stocks, bonds, retirement accounts such as 401K, Keogh, etc. For a comprehensive explanation, please refer to the section of the application title "Frequently Asked Questions".

- **MONETARY GIFTS:** Applicants may receive monetary gifts from friends or relatives to assist with down payment. Applicants must be able to prove that 1.5% of down payment is from their own funds when submitting application.

Do you expect a monetary gift? (Circle one)

**YES**

**NO**

If yes, attach a gift letter, from the person giving the gift, indicating their source of funds and that no repayment is expected.

- **STOCKS, BONDS & CD'S:** Applicant must list the average value and provide documentation such as bank account numbers and value.

Do you have any stocks, bonds or CD's? (Circle one)

**YES**

**NO**

If yes, list value \$\_\_\_\_\_ and enclose the last three quarterly portfolio statements.

- **RETIREMENT, 401K AND KEOUGH ACCTS:**

Do you have any of these accounts? (Circle one)

**YES**

**NO**

If yes, are you employed or retired? \_\_\_\_\_

Are you making occasional withdrawals? (Circle one)

**YES**

**NO**

If yes, how much are you receiving per month? \$\_\_\_\_\_

What is the total value of all accounts? \$\_\_\_\_\_ Enclose last 3 quarterly statements.

## SECTION 8:

Do you currently have a Section 8 Voucher from a Housing Authority? (Circle one)    YES                      NO

If yes, which agency issued your voucher or subsidy? \_\_\_\_\_

## ANTICIPATED CHANGES IN INCOME:

Are you expecting a change in any household members income in the next 12 months? (Circle one)    YES                      NO

If yes, please explain. \_\_\_\_\_

## REAL ESTATE:

Are you, or anyone on this application, entitled to receive any amount of money from the sale of ANY property currently owned or through an upcoming court settlement? (Circle one)    YES                      NO

If yes, please explain. \_\_\_\_\_

For property you plan on selling you must submit all of the following:

- Attach a copy of a broker's opinion of the property
- Attach a statement from your lender showing your current balance on your mortgage or outstanding loans

## HOME BUYER CERTIFICATION

I/We certify that I/We have read the entire lottery package including the Frequently Asked Questions.

I/We certify that we are first time homebuyers as defined within the Frequently Asked Questions.

I/We certify that our household is \_\_\_\_\_ persons; and that our household income does not exceed the income limits provided in the Lottery Information Packet.

I/We certify that our household is able to provide the minimum down payment required and closing costs.

I/We certify that I/we have read the Deed Rider Summary and understand the purchaser obligation there under or shall seek legal or other counsel for further explanation and understanding.

I/We certify that we comply with the maximum asset limitations of \$75,000.

I/We certify that Lottery Agent or any other employee shall not be held liable for any decisions made pertaining to the applicants' eligibility or their application.

Information missing from the application, including, but not limited to the following could be considered an incomplete application, thus being ineligible for the lottery.

- Lender pre-approval letter (not pre-qualification)
- Income documentation (as indicated on checklist)

We understand that the **initial determination of eligibility** (for entry into the lottery) does not guarantee that we are eligible to purchase one of the affordable homes. A final determination of eligibility will be made by the Monitoring Agent. This determination will require additional documentation including but not limited to 3 years tax returns, 5 most recent pay stubs, last 3 months bank statements, etc.

I/We understand that if selected I/we will be offered a specific home. I/we will have the option to accept or reject. If I/we reject the available home I/we will be moved to the bottom of the waiting list and may not have another opportunity to purchase at this development.

Program requirements and guidelines are established by the DHCD, MassHousing and the Monitoring Agent. I/We agree to be bound by whatever program changes that may be imposed at any time throughout the process. If any program conflicts arise, I/we agree that any determination made by the project-monitoring agent, is final.

I/We certify that no member of our family has a financial interest in this development.

I/We have completed the application and have reviewed and understand the process in qualifying to purchase one of the affordable homes.

I/We believe we are qualified based upon the information in the Lottery Packet.

I/We certify that the information in this application and in support of this application is true and correct to the best of my/our knowledge and belief under full penalty of perjury.

\_\_\_\_\_  
APPLICANT SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
CO-APPLICANT SIGNATURE

\_\_\_\_\_  
DATE

## **AUTHORIZATION TO RELEASE**

I/We hereby authorize the Developer, Lottery Agent, Monitoring Agent and the Municipality to inquire of credit agencies, employer, banking institutions and lending institutions to allow and assist them to determine my/our determination of eligibility of an affordable home. In addition, we hereby authorize any lender, Mortgage Company or mortgage broker to whom we apply for a mortgage in conjunction with our application to release any and all information regarding our loan application.

This authorization includes all mortgage application information provided to the lender including, but not limited to credit reports, other loan applications, assets, employer information, etc.

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**APPLICANT SIGNATURE**

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**DATE**

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**CO-APPLICANT SIGNATURE**

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**DATE**



# **CHECK LIST**

## **DID YOU REMEMBER TO ENCLOSE THE FOLLOWING:**

**Your application may not be considered complete without the following documents. Incomplete or ineligible applications will not be entered into the lottery.**

- ☐ Completed and signed application
- ☐ Last four pay stubs (*regardless of weekly or bi-weekly pay periods*)
- ☐ Last three years State and Federal tax returns including w-2's, 1099's, etc.
- ☐ Pre Approval letter from a bank stating your household qualifies for a mortgage to purchase an affordable home.
- ☐ Any additional income documentation such as but not limited to social security, pension, and alimony.
- ☐ Last three months checking and savings account bank statements from each bank that you hold accounts in. (*All financial documents must show the account holders name, address and account number. **All pages** of banking statements must be submitted even if blank.*)
- ☐ All asset information including evidence of the value of CDs, brokerage statements, etc.
- ☐ Signed Homebuyer Disclosure Statement
- ☐ Narrative stating applicant's history for last 2 years including work, and information such as marriage, divorce and personal information you may want us to know. (attach to application)
- ☐ Child support documentation

**Here's a Tip for you! It is always best to send in your application and documentation a few weeks earlier than the due date to allow yourself time to obtain additional or missing information if it is needed.**

All applications must be received **BY MAIL RETURN RECEIPT or HAND DELIVERED** no later than **September 4, 2013**. It is recommended that the application be submitted as soon as possible and should be mailed in sufficient time to arrive no later than the due date, preferably one week early. Late and incomplete applications received after the **due date of September 4, 2013** will not be accepted under any circumstances.

In order to obtain proof of delivery, we suggest that you mail your application and supporting documentation "Certified Return Receipt" or if hand delivered with a request of proof of delivery to:

**Maplewood Estates Housing Lottery  
c/o Dawn Cunha  
109 Rogers Street  
South Dartmouth, MA 02748**

A "Certified Return Receipt" or proof of hand delivery will provide you proof of when your application was received. We are not responsible for lost or late applications.

## Section Three

# ARCHITECTURALS SITE PLAN

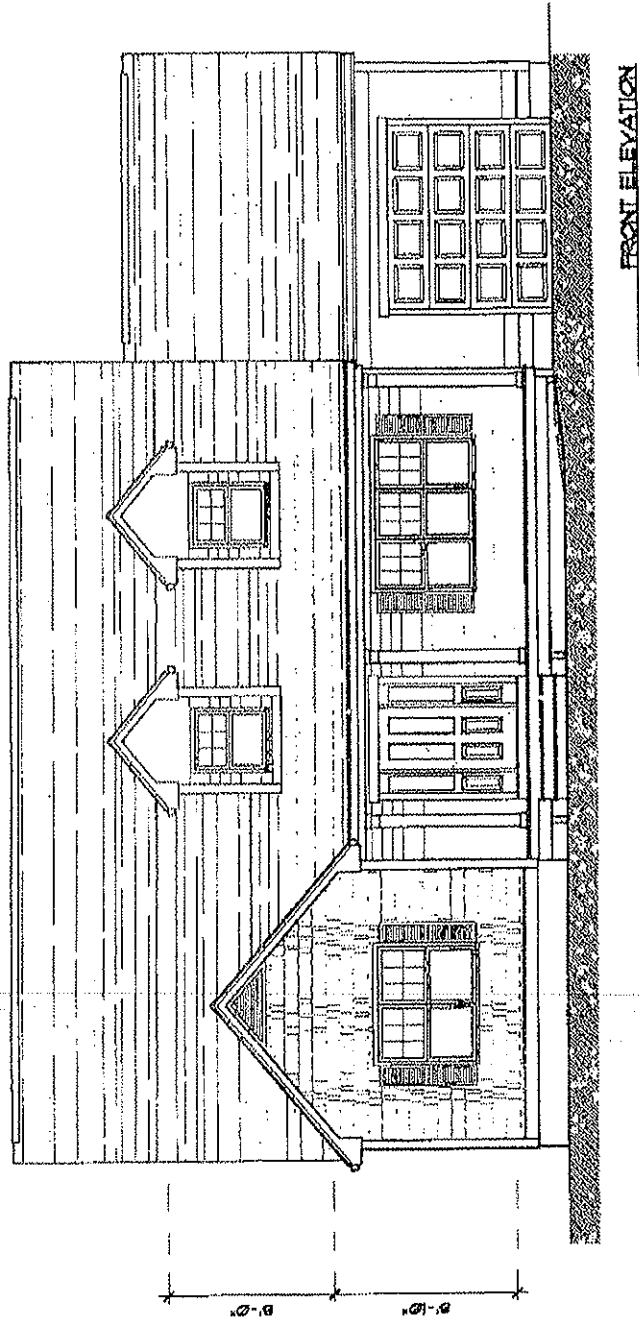
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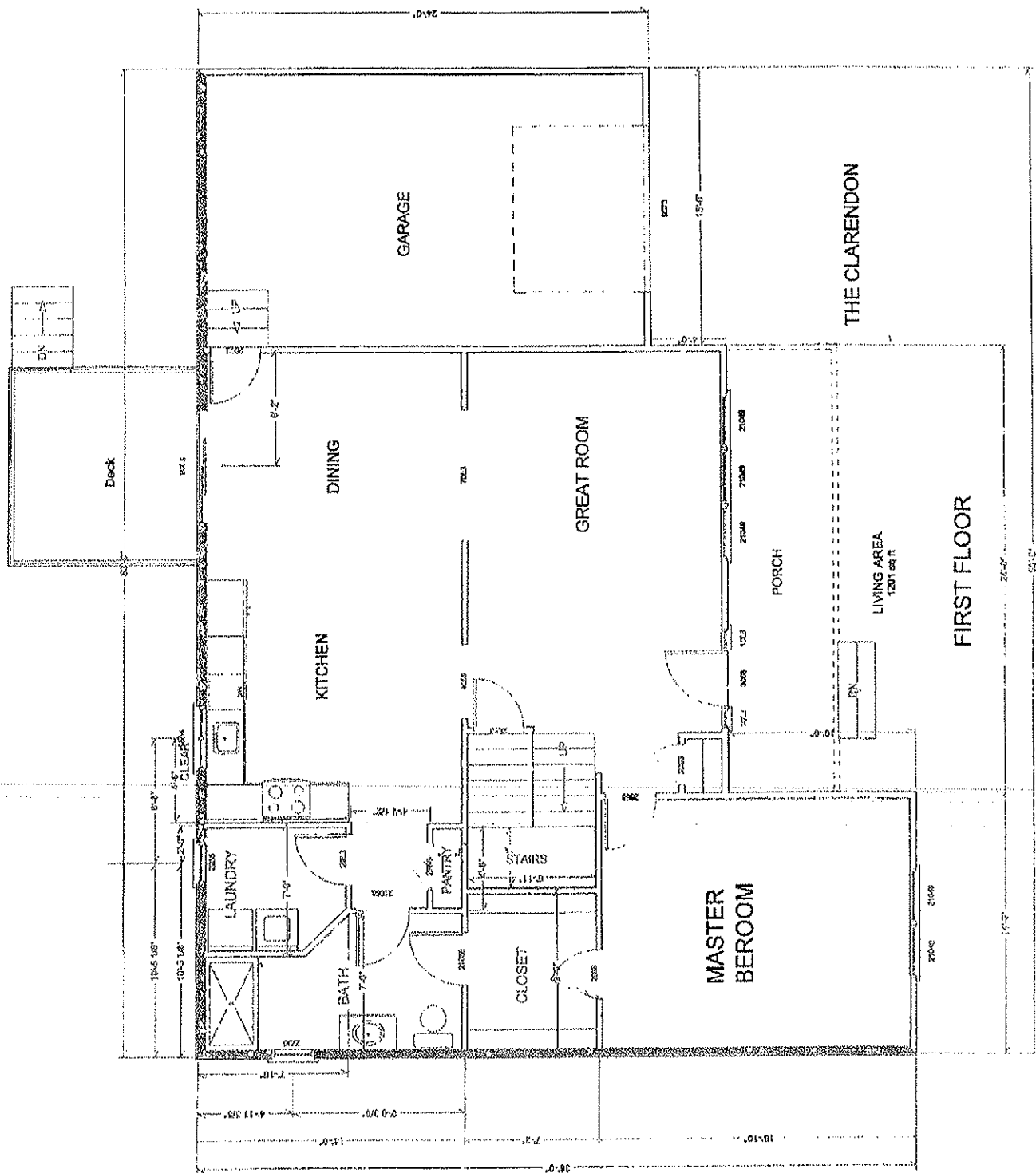
## Section Three

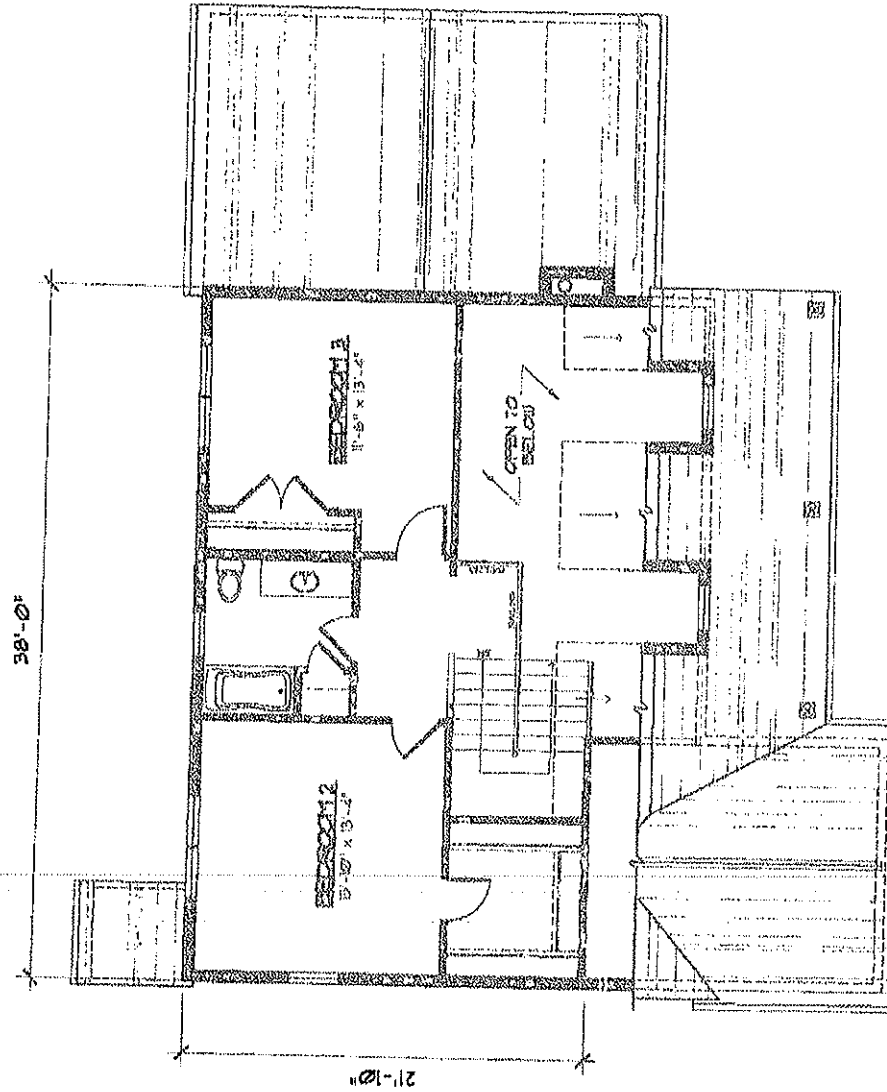
# ARCHITECTURALS SITE PLAN

(Architecturals Subject to change without notice)

# THE CLARENDON

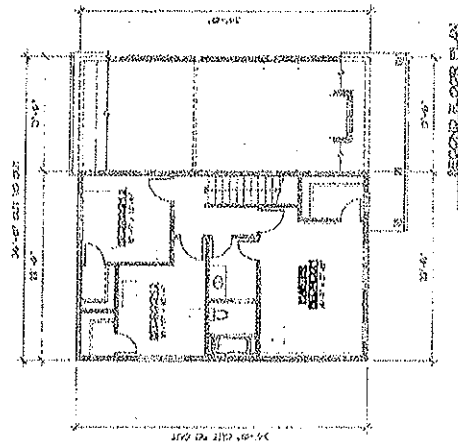
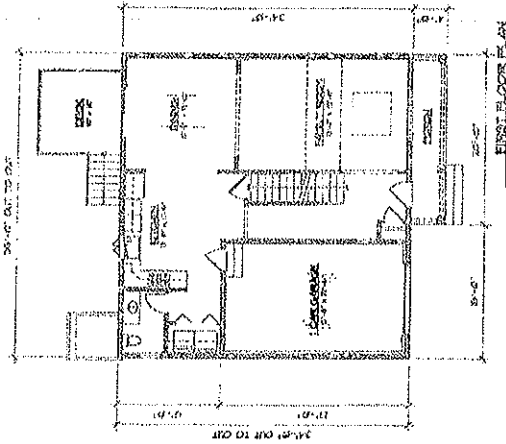
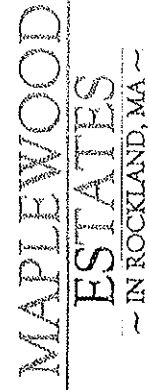
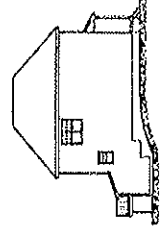
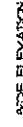
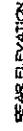
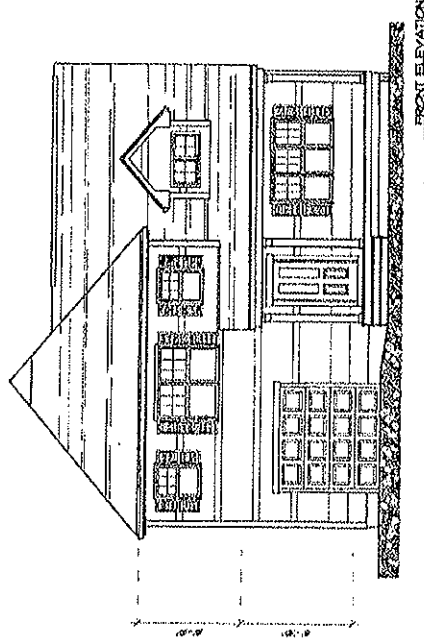






SECOND FLOOR PLAN

# THE NEVERY



HOUSE FEATURES	
BEDROOMS	3
BATHROOMS	1 1/2
GARAGE	1 CAR

AREA BREAKDOWN	
FIRST FLOOR	950 SF
SECOND FLOOR	743 SF
TOTAL AREA	1,693 SF

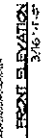
THESE PLANS, IN VARIATIONS ARE DESCRIBED IN THE REPORT  
ON THE PROGRESS OF THE WORK DURING THE YEAR 1964

10X  
CAYO MEX  
ESTADO DE MEXICO  
CAYO MEX

Floor plan of the first floor of the building. The plan shows a large central hall with a staircase, several rooms, and a parking area with two cars. Dimensions are provided for various sections: 10'-0" x 12'-0" for the top left, 10'-0" x 12'-0" for the top right, 10'-0" x 12'-0" for the bottom left, and 10'-0" x 12'-0" for the bottom right. The total width is 20'-0" and the total depth is 24'-0".

A detailed floor plan of the second floor. The plan shows a central corridor with multiple rooms on either side. At the top, there is a large room labeled '101' and a smaller room labeled '102'. Below these are rooms labeled '103' and '104'. The central corridor leads to a large room labeled '105' at the bottom. The plan also shows a staircase and several smaller rooms and corridors. The overall layout is rectangular with a central vertical corridor.

SECOND FLOOR PLAN




~ IN ROCKLAND, MA ~

AREA BREAKDOWN	
FIRST FLOOR	854 SF
SECOND FLOOR	1,002 SF
TOTAL AREA	1,856 SF

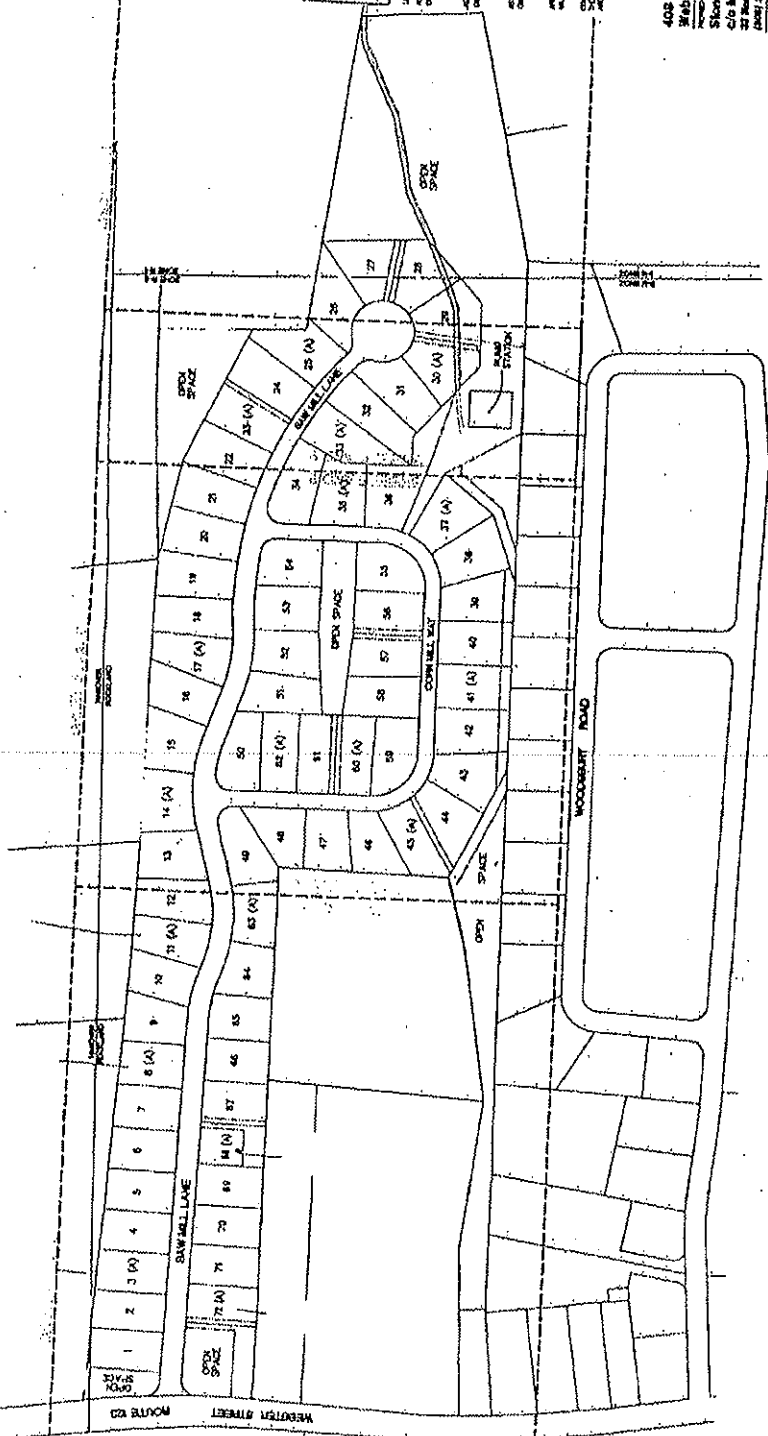
  

HOUSE FEATURES	
BEDROOMS	2
BATHROOMS	1 1/2
STORAGE	2 CAR

NOTE: ALL PROPOSED PLANS & ELEVATIONS  
ARE PRELIMINARY/SCHEMATIC & ARE SUBJECT  
TO CHANGE THROUGH DESIGN DEVELOPMENT.

 <b>DM</b> <b>DESIGNS</b> 214.398.6074 214.398.6074	31 Maple Avenue East Austin, TX 78704 (512) 255-3532	728 Westwood 17-28
PRELIMINARY FLOOR PLANS & ELEVATIONS	Maple Realty Trust 17-28	A-2





PLAN REFERENCES:

**J.K. KUHLER ENGINEERING, INC.**  
Registered Professional Engineers and Land Surveyors  
501 West Chestnut Street, Suite 200, Mount Pleasant, MI 48859  
Phone - (508) 553-5288 Fax - (508) 553-7718

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